



Unit 24 Talking your way into a job

Task 02

Announcer: Listen to the second part of the interview between Lukas and Ms Bailey, his job coach.

Lukas: That seems like a good idea. So now the interview steps?

Ms Bailey: Step 4: Make a good first impression. You only have 6 seconds to do this ... so make sure it is a good one!

Lukas: How do I do that? I'm sure I'll feel too nervous.

Ms Bailey: Practice acting confidently as you enter a room.

Lukas: So, I "fake it 'till I make it", even if I'm nervous, you mean?

Ms Bailey: That's what they do in the English speaking world!

So, on to Step 5: Relax and communicate. The first few minutes will seem like informal small talk, but use it to your advantage.

Lukas: Can you give me an example?

Ms Bailey: A typical question is "Did you have any problem finding us?" You could reply "No, the Google map or your directions were very clear and I gave myself plenty of time."

Lukas: Yes, that sounds good.

Ms Bailey: This leads on to Step 6: Sell yourself. You are also at the interview to sell yourself and your special talents.

Lukas: Do you have any good, easy-to-remember tips on that?

Ms Bailey: Yes. Use the 5 magic words at least once during your interview; 1 from each of the C.M.A.D.E. pairs. Tap with your fingers on your knee, as you use one from each letter pair.

Lukas: Does that really work?

Ms Bailey: Yes, it's the very best tip you can have in any interview!